ME 2006 Horizontal RMA Form

Return Material Authorization

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| Returns Policy:  Products purchased through Mantracourt and under Warranty\* may be returned for repair/replacement by following these steps:   1. Contact Mantracourt Sales to obtain an RMA number.  Email: sales@mantracourt.com 2. Or call +44 (0)1395 232020). 3. Fill out the Return Material Authorization Form in its entirety; place the RMA Form in the box with the item(s) being returned. 4. Return the authorized item(s) as per shipping instructions below. 5. Our Sales Department will process your request.   RMA Forms can be downloaded from our Website:  www.mantracourt.com/repair | | | Company: Click here to enter text.  Contact Name: Click here to enter text.  Address: Click here to enter text.  City: Click here to enter text. County/State: Click here to enter text.  Country: Click here to enter text. Postcode/Zip: Click here to enter text.  Email Address: Click here to enter text.  Phone: Click here to enter text.  RMA No: Click here to enter text. Date Issued: Click here to enter text. (obtained from Mantracourt) | | | | | |
| \*In accordance with Clause 4 of Mantracourt Electronics Ltd Conditions of Sale. | | | | | | | | |
| **Qty** | **Part No** | **Description** | | **Reason for Return** | | **Serial No.** | **Purchase Order No** | **Order Date** |
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| Return Shipping Instructions:   1. Be sure to obtain an RMA number and clearly mark the outside of the box(s) and any shipping documentation with this number. 2. Ship only the items that are authorized. 3. Ship returned items to:   Mantracourt Electronics Ltd  The Drive  Farringdon  Exeter, Devon  EX5 2JB, UK  Shipments received by Mantracourt without an RMA number may be refused.  For Returns from Outside the EU:   1. Please quote the following Inwards Processing Relief (IPR) number on all return declarations and commercial invoices for those items which are for repair only:   IP/9022/002/21 2. Use the following tariff code for all products:   9031 8038 3. Items to be returned under IPR must be returned or scrapped within 6 months of their entry to the UK. | | | | | Contact RMA No: 123456 Company Name Address  Mantracourt Electronics Ltd  The Drive  Farringdon  Exeter  Devon  EX5 2JB  United Kingdom  Sample address label with RMA number  Use this space for additional comments:  Click here to enter text.  Click here to enter text.  Click here to enter text.  Customer Signature: Click here to enter text.Date: Click here to enter text.  Return Approval: Click here to enter text. Date: Click here to enter text. | | | |